

August, 2020 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
						01:
02:	03: W	04: W	05: W	06: W	07:	08:
09:	10: W	11: W	12: W	13: W	14:	15:
16:	17: W	18: W	19: W	20: W	21: W	22:
23:	24: W	25: W	26: W	27: W	28: W	29:
30:	31: W					
WORK DAYS: 19 HOLIDAYS: CALAMITY: MAKE-UP:						

September, 2020 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
		01: W	02: W	03: W	04: W	05:
06:	07: H	08: W	09: W	10: W	11: W	12:
13:	14: W	15: W	16: W	17: W	18: W	19:
20:	21: W	22: W	23: W	24: W	25: W	26:
27:	28: W	29: W	30: W			
WORK DAYS: 21 HOLIDAYS: 1 CALAMITY: MAKE-UP:						

October, 2020 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
				01: W	02: W	03:
04:	05: W	06: W	07: W	08: W	09: W	10:
11:	12: W	13: W	14: W	15: W	16: W	17:
18:	19: W	20: W	21: W	22: W	23: W	24:
25:	26: W	27: W	28: W	29: W	30: W	31:
WORK DAYS: 22 HOLIDAYS: CALAMITY: MAKE-UP:						

November, 2020 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
01:	02: W	03: W	04: W	05: W	06: W	07:
08:	09: W	10: W	11: W	12: W	13: W	14:
15:	16: W	17: W	18: W	19: W	20: W	21:
22:	23: W	24: W	25: H	26: H	27:	28:
29:	30: W					
WORK DAYS: 18 HOLIDAYS: 1 CALAMITY: MAKE-UP:						

December, 2020 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
		01: W	02: W	03: W	04: W	05:
06:	07: W	08: W	09: W	10: W	11: W	12:
13:	14: W	15: W	16: W	17: W	18: W	19:
20:	21:	22:	23:	24:	25: H	26:
27:	28:	29:	30:	31:		
WORK DAYS: 14 HOLIDAYS: 1 CALAMITY: MAKE-UP:						

January, 2021 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
					01: H	02:
03:	04: W	05: W	06: W	07: W	08: W	09:
10:	11: W	12: W	13: W	14: W	15: W	16:
17:	18: H	19: W	20: W	21: W	22: W	23:
24:	25: W	26: W	27: W	28: W	29: W	30:
31:						
WORK DAYS: 19 HOLIDAYS: 2 CALAMITY: MAKE-UP:						

February, 2021 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
	01: W	02: W	03: W	04: W	05: W	06:
07:	08: W	09: W	10: W	11: W	12: W	13:
14:	15: W	16: W	17: W	18: W	19: W	20:
21:	22: W	23: W	24: W	25: W	26: W	27:
28:						
WORK DAYS: 20 HOLIDAYS: CALAMITY: MAKE-UP:						

March, 2021 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
	01: W	02: W	03: W	04: W	05: W	06:
07:	08: W	09: W	10: W	11: W	12: W	13:
14:	15: W	16: W	17: W	18: W	19: W	20:
21:	22: W	23: W	24: W	25: W	26: W	27:
28:	29:	30:	31:			
WORK DAYS: 20 HOLIDAYS: CALAMITY: MAKE-UP:						

April, 2021 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
				01: W	02: H	03:
04:	05: W	06: W	07: W	08: W	09: W	10:
11:	12: W	13: W	14: W	15: W	16: W	17:
18:	19: W	20: W	21: W	22: W	23: W	24:
25:	26: W	27: W	28: W	29: W	30: W	

WORK DAYS: 21 HOLIDAYS: 1 CALAMITY: MAKE-UP:

May, 2021 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
						01:
02:	03: W	04: W	05: W	06: W	07: W	08:
09:	10: W	11: W	12: W	13: W	14: W	15:
16:	17: W	18: W	19: W	20: W	21: W	22:
23:	24: W	25: W	26: W	27: W	28: W	29:
30:	31: H					

WORK DAYS: 20 HOLIDAYS: 1 CALAMITY: MAKE-UP:

June, 2021 SEC - SECRETARIES

SUN	MON	TUE	WED	THU	FRI	SAT
		01: W	02: W	03: W	04:	05:
06:	07: W	08: W	09: W	10: W	11:	12:
13:	14: W	15: W	16: W	17: W	18:	19:
20:	21: W	22:	23:	24:	25:	26:
27:	28:	29:	30:			

WORK DAYS: 12 HOLIDAYS: CALAMITY: MAKE-UP:

GRAND TOTALS -- WORK DAYS: 206 HOLIDAYS: 7 CALAMITY: 0 MAKE-UP: 0

Secretary (218 day) / Guidance Secretary Calendar:

Contract Days: 218	Contract Start	Calendar Start
Work days: 211	08-03-2020	08-03-2020
Holidays: 7	Contract Stop	Calendar Stop
	08-31-2021	06-21-2021

- Comp days: must work P/T conferences for these days off: 11-30-20 and 04-01-21.
Note: August 3rd through August 13th – employees work a four (4) day week 9.86 hrs per day; and June 1st through June 21st – employees work a four (4) day week 9.86 hrs per day.